

<p style="text-align: center;"><b>YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</b></p> <p style="text-align: center;"><b><u>Special Meeting</u></b></p> <p style="text-align: center;"><b><u>Friday, December 1, 2017</u></b> <b><u>9:00 a.m.</u></b></p> <p style="text-align: center;">Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>MINUTES Page 1 of 2 Distribute 12-5-17 Approved 12/14/17</p>
<p><b><u>Meeting called to order at 9 a.m. by Supervisor Mark Englerth.</u></b></p> <p><b><u>PLEDGE OF ALLEGIANCE:</u></b></p> <p><b><u>Roll Call: Englerth, VandenBerg, Jansma, J. Lippert.</u></b></p> <p><b><u>Staff Present: Frank Fiala; Jerri Fiala</u></b></p>	<p>CALL TO ORDER</p> <p>PLEDGE ROLL CALL</p>
<p><b><u>PURPOSE OF MEETING: Supervisor Englerth</u></b> this meeting was to discuss how the Board would like to do the interviews for the vacant position of Trustee (vacated by R. Rottschafer), as friendly and professionally as possible.</p> <p>For the record, J. Lippert noted the notice was published in <u>The Sun &amp; News</u> and the <u>Penasee Globe</u> (one time in the Penasee Globe due to printing deadline).</p> <p><b><u>Nine candidates submitted their names for Trustee. J. Lippert noted that she numbered them according to when they were received:</u></b></p> <ol style="list-style-type: none"> <li>1. Larry Knowles</li> <li>2. Ron Heilman</li> <li>3. Gregory Freeman</li> <li>4. Keith Walker</li> <li>5. Robert Genter</li> <li>6. Donald Berry</li> <li>7. Clifford Bush</li> <li>8. John Frigmanski</li> <li>9. Michael Boysen</li> </ol> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>All applicants are registered voters in the Township of Yankee Springs, Barry County, stated J. Lippert, Clerk.</p> </div> <p>On the Advice of the Township Attorney, Clerk will copy all candidates applications and letters for the Board member and deliver to them (or pick up at the Township Office) on Monday, December 4, 2017. The attorney commented that applications cannot leave the office.</p> <p>A. Jansma got an application to see what questions are already answered by the applicant on the application. The Board reviewed the application questions, and discussed if they would be used in the interviews. List of questions follows on next page.</p> <p>Discussion occurred regarding the successful applicant will have to run in the August primary, (and General Election in November). Successful applicant will hold the office until the November election.</p> <p>The Board discussed the amount of time involved in the interviews. Placement (physical) of applicants during the interview was discussed as well. Interviews will be scheduled at 7:00 p.m.,</p>	<p>PURPOSE OF MEETING</p>

7:30 p.m., and 8:00 p.m. (Three (3) interviews per evening).

**QUESTIONS for APPLICANTS:**

**First: Mark** will thank the applicant for their interest in this position and say, (#1) **“Please take a moment to share with us the reason that you are willing to serve in township government.”**

Question from Mark: What do you feel you can contribute to the Township Board?

**Question from Shane** **“Do you have any relatives that serve on current township boards or committees?”** If **YES**, then Shane will ask, **“Do you perceive any conflicts of interest if chosen for the position?”**

**Question from Jan:** “This is a time commitment of additional meetings. Are you willing to serve as representative of the Board and/or Committees for the Township?”

**Question from Alice:** “Please explain your position on local Planning and Zoning”

**LAST (In Closing): Mark:** Will address to each candidate: **“Other comments that have for the Board (?)**

**He will end with “Thank you for you interest in serving your community.**

**We will announce the candidate Choice at the December 7<sup>th</sup>, 2017 Special Board Meeting at 7 PM.**

\*\*\*\*\*

Clerk verified that all applicants have to be registered voters. VandenBerg had an additional question regarding if an applicant is involved with another planning and zoning board in another municipality, should they be able to apply for this position? S. VandenBerg will call the attorney regarding this.

It was determined that all board members are to have the same set of questions for applicants. Mark commented that he would like to see the questions and also asked to go over applications, on Saturday, December 2, at 9:00 a.m. All board members agreed to meet.

**ADJOURNMENT:**

**ADJOURNMENT**

Motion by Jan with support from VandenBerg to adjourn at 10:29 a.m. Approved by all. MOTION CARRIED.

Respectfully submitted:

Date: \_\_\_\_\_

Deb Mousseau

Recording Secretary 12/3/17

Approved: Dec. 14, 2017 by YST Board of Trustees

Janice C. Lippert, Township Clerk